

Please email this form back to us or drop it in the porch box (times below)

<b>*Full Name - please print/capital letters</b>	<b>*Date of request</b>	<b>*Tel number</b>
<b>*Email address</b>		
<b>*Library Card number</b>		

Please list below the books you would like to order (maximum of 6)

Please bear in mind that some may still be on loan to other members or in quarantine awaiting re-shelving. We will do our very best to fulfil your requests but may, on occasion, have to include substitute titles. Please bear with us, we are all in this together, finding our way.

\*All requests must include the CLASS/LOCATION details (if known) from our website catalogue book lists.

This will make it much easier for our volunteers to find the books for you.

**WEBSITE CATALOGUE BOOK LISTS available at: [www.tottingtoncentre.co.uk/catalogue](http://www.tottingtoncentre.co.uk/catalogue)**

BOOK TITLE (PLEASE PRINT)	AUTHOR	<b>*CLASS/LOCATION</b> e.g. PICTURE BOOK or 510.133
1		
2		
3		
4		
5		
6		

Or we can pick a selection of "Ready Reads" for you  Tick this box. Then tell us what kinds of authors, genres or subjects you like e.g thrillers; romance; dinosaurs; art etc..

Circle **ADULT** or **CHILD** (age      )

We will **only** be open for your collection at the following times

**Please indicate below the day you will collect your books**

Please note you must allow **at least 3 days** after you submit your order form.

<b>MON</b> 2 – 5pm	<b>WED</b> 2 – 5pm	<b>THURS</b> 2 – 5pm	<b>SAT</b> 10.30am – 12pm
-----------------------	-----------------------	-------------------------	------------------------------

**Drop this form off in the Library porch or email it to:**

[orders@tottingtoncentre.co.uk](mailto:orders@tottingtoncentre.co.uk). Telephone: 07902 671 040

Follow us: <http://facebook.com/tottingtoncentre>

ADMIN ONLY
DATE ORDER COMPLETED
.....